

Project : ANTONINE UNIVERSITY – ZAHLE – BLOC B 2ND FLOOR
Plot : 883 Nabi Ayla - Zahle - Lebanon
Owner : Antonine Maronite Order

Date : 01/08/2024
Ref. : UA.NA883/2024-07/02
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BIDDING & RFQ

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I – INTRODUCTION:

Antonine University – Zahle Campus is requesting bidding offers from firms to execute the construction (interior – finishings) of the 2nd floor Bloc B in Zahle Campus, as long as the Request of Qualifications (RFQ) is organized and submitted.

II – PROJECT INFORMATION:

The project includes the supply and installation of all necessary items for finishing the construction of the 2nd floor of bloc B of the Antonine University – Zahle campus.

The building bloc B is composed of 5 existing floors. All elevations, staircases, and floors are completed constructions except the interior of the 2nd floor.

The outer partitions, cladding, and Aluminum openings of the 2nd floor are completed.

The following items are included in the scope of work:

- Preliminaries (+Insurance)
- Masonry
- Plastering
- Tiles work
- Aluminium & Glazing
- Steel Work
- Wood Work
- Painting
- False Ceilings
- Insulation Works
- Electrical Works
- Mechanical Works

The attached drawings, documents, and references include the followings :

- UA-NA883-bloc B 2nd FL-01-BIDDING+RFQ-me-25.pdf
- UA-NA883-bloc B 2nd FL-02-GENERAL BOQ-me-228.xlsx
- UA-NA883-bloc B 2nd FL-03-ELEC BOQ-me-104.xlsx
- UA-NA883-bloc B 2nd FL-04-MECH BOQ-me-126.xlsx
- UA-NA883-bloc B 2nd FL-05-GENERAL SPECS-me-305.pdf
- UA-NA883-bloc B 2nd FL-06-DIV 08-MASONRY SPECS-in Arabic-me-103.pdf
- UA-NA883-bloc B 2nd FL-07-DIV 09-PLASTER SPECS-in Arabic-me-101.pdf
- UA-NA883-bloc B 2nd FL-08-DIV 10-TILES SPECS-in Arabic-me-101.pdf
- UA-NA883-bloc B 2nd FL-09-DIV 13-WOOD SPECS-in Arabic-me-101.pdf
- UA-NA883-bloc B 2nd FL-10-DIV 14-PAINT SPECS-in Arabic-me-101.pdf
- UA-NA883-bloc B 2nd FL-11-DIV 15-FALSE CEILING SPECS-in Arabic-me-101.pdf
- UA-NA883-bloc B 2nd FL-12-DIV 18-ELECTRICAL SPECS-me-103.pdf
- UA-NA883-bloc B 2nd FL-13-DIV 19-MECHANICAL SPECS-me-104.pdf
- UA-NA883-bloc B 2nd FL-14-ARCHEXECU DWG-me-108.dwg
- UA-NA883-bloc B 2nd FL-15-ELEC DWG-me-23.dwg
- UA-NA883-bloc B 2nd FL-16-MECH DWG-me-102.dwg

All documents and drawings are prepared by the engineering and consulting firm **me.group** , having 2 offices locations:

- 1- Zahle, Manara Center 1st Floor
- 2- Jal Al Dib, Yachoui Center 6th Floor

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Phone : 961.79188883

III – PROJECT TIMELINE:

It is anticipated that the services shall extend from the time of award of a contract, through Project completion and final acceptance by the Owner, and any warranty period after that.

The following is a tentative schedule for the Project

Submission of RFQ files as Electronic copy by e-mail to the Consultant e-mail address : info@megroup.ws	August 15, 2024
Submission of Bidding Quotation in sealed envelope to the Consultant office – Zahle	Between 5:00 pm & 7:00 pm August 20, 2024
Owner Notice of award to the successful bidder, and the notice to proceed NTP, before	August 30, 2024
Desired date of Completion of works, before	February 16, 2025

IV – SUBMITTAL REQUIREMENTS:

The files of BOQ prepared by the Consultant and sent to your firm by Email, as your request, should be quoted and submitted as Hardcopy in sealed envelope to the Consultant office – Zahle within the dates set forth in the Bid Form.

The following files of Request of Qualifications (RFQ) shall be organized and submitted as Electronic copy by e-mail to the Consultant e-mail address : info@megroup.ws , within the dates set forth in the Bid Form.

1- Firm's Profile & Contact Person

Identify the primary contact in your firm for this project including telephone number and e-mail address.

Provide your company's background including, but not limited to, firm's history and ownership, office locations, years in business, number of employees and engineers, list of team members etc.

2- Subcontractors

Provide a List of Subcontractors, who will be involved in this project, detailing their names, titles, descriptions of their roles and responsibilities, similar project experience, and years of relevant experience.

3- Relevant Project Experience

Submit relevant projects similar to the proposed project and include the following details for each, for min 3 Projects: owner, project name, description, original budget & final construction Cost, Start & Completion dates for construction both Projected and Actual, client references and photos.

4- Project Approach

Describe your Firm's Approach to the provision of services, supplies, and installations, along with a synopsis of projected duties for executing the Project.

5- Litigations History

Provide your Firm's Record in arbitration cases and litigation claims.

V - SELECTION CRITERIA**a- Step 1 : Selection Rating Form**Project Name: ANTONINE UNIVERSITY – ZAHLE BLOC B 2ND FLOOR

Contractor Name:

Selection Criteria		Value	Score
1 - History, Location, and Team members (Maximum 15 Points)			
a.	History of the Company, Years of experience	More than 5 years	5
		Less than 5 years	0
b.	Company Office Location, spacing to Site	Less than 20 km	5
		More than 20 km	0
c.	Number of Engineers in the Team	4 Engineers & More	5
		Less than 4 Eng.	0
2 - Subcontractors (Maximum 15 Points)			
a.	<u>All</u> the Subcontractors, Years of experience	More than 5 years	7.5
		Less than 5 years	0
b.	<u>All</u> the Subcontractors, have executed similar Projects	All	7.5
		One Subcontractor had not	0
3 - Contractor Relevant Projects, differences in budgets and timing (Maximum 30 Points)			
a.	Contractor has executed Relevant Similar Projects	3 Projects & More	10
		Less than 3 projects	0
b.	For min 3 executed Similar Projects, the Difference between Original & Final Budgets	Less than 20% of Original	10
		Between 20% & 40% of Original	5
		More than 40% of Original	0
c.	For min 3 executed Similar Projects, the Difference of Completion timing between Projected and Actual	Less than 5% of Projected	10
		Between 5% & 10% of Projected	5
		More than 10% of Projected	0
4 - Project's Approach & Duties (Maximum 30 Points)			
a.	The Contractor Provided his firm's approach to the provision of services, and duties during the Construction Phase	Project Understood / Clarity in the missions / Consultant Evaluation	0-30
5 - Litigations (Maximum 10 Points)			
a.	The contractor had never been involved in Construction project litigations	No Litigation at all	10
		One Litigation & more	0
		Subtotal	

Notes:

Evaluator Name: _____

Signature: _____ Date: _____

b- Step 2 : Final Selection

All bidders having a Subtotal of the Step1 (Selection Rating Form), 75 Pts and more are Qualified Bidders and one of them is the potential winner of the Contract.

Those having a Subtotal less than 75 Pts are not qualified and their bids are rejected.

Between Qualified Bidders, the one having the best Price (= **the lowest Quotation**), is the eventually awarded Bidder.

Owner reserves the right to reject any or all Bids, including without limitation the right to reject any or all nonconforming, nonresponsive, unbalanced, or conditional bids, and to reject the bid of any Bidder if Owner believes that it would not be in the best interest of Owner to make an award to that Bidder.

Owner reserves the right to delay the selection process, withdraw the Bidding Process, and/or cancel the Project .

If the Contract is to be awarded, Owner will give the Successful Bidder a Notice of Award within the number of days set forth in the Bid Form.